

Program jest współfinansowany ze środków Europejskiego Funduszu Społecznego w ramach Programu Operacyjnego Wiedza Edukacja Rozwój, projekt pozakonkursowy pt. Podniesienie kompetencji kadry akademickiej i potencjału instytucji w przyjmowaniu osób z zagranicy – Welcome to Poland realizowany w ramach Działania określonego we wniosku o dofinansowanie projektu nr POWR.03.03.00-00-PN14/18

Regulations of the Competition of instructional films about the University of Lodz and Łódź urban life, held under the project titled „Building the competence of academic and administrative staff and development of institutional capability for the internationalisation of the University of Lodz”: (BUILD UP), agreement no. PPI/WTP/2018/1/00067/U/001 with the National Agency for Academic Exchange.

§ 1 General provisions

1. The present regulations specify the conditions for submitting and participating in the competition organized by the University of Lodz (hereinafter referred to as the Organizer) as part of the project "Building the competence of the academic and administrative staff and development of institutional capacity for the internationalization of the University of Lodz", hereinafter referred to as BUILD UP Project.
2. Wherever found in the present regulations:
 - a. **Participant** of the Competition – means a student or PhD candidate of the University of Lodz who has sent a file with the film submitted for competition.
 - b. **Organizer** – means the institution of the BUILD UP Project Leader: University of Lodz, International Relations Office at the University of Lodz.
 - c. **Competition** – means a contest of instructional Films about studies at the University of Lodz and life in Łódź.
 - d. **NAWA** – means the National Agency for Academic Exchange, the operator of the Welcome to Poland program.
 - e. **File** – means: a video file in 16x9 frame or square format. Required minimum resolution: for 16x9 format: 1280x720p (preferably 1920x1080p); for square format: minimum 720x720p (preferably 1080x1080p). The file format is to be supported by YouTube and Facebook, i.e. compatible with: mp4 container or *.mov format; codec h.264 or h. 265; minimum 44.1 AAC stereo sound; minimum bitrate of 128kbps.
 - f. **Film** – means an audio-visual work lasting from 1 to 3 mins, consisting of scenes that contain one or more (up to several dozen) takes.

§ 2 Terms and conditions of participation

1. The Competition is provided to students and doctoral candidates of the University of Lodz who during the Competition have the active status of a student or doctoral candidate at the University of Lodz.
2. Employees of the Organizer may not participate in the Competition.
3. By sending an application to the Competition, the Participant confirms that he or she has read the terms of the Competition contained in the present Regulations and accepts its content and expresses his or her consent to the processing of personal data by the Organizer for purposes of implementing the Competition.
4. From November 25, 2019 to December 18, 2019, an electronic file of the Film should be sent via e-mail to: iso@uni.lodz.pl. The results will be officially announced by 10 January 2020.
5. The Organizer undertakes to send confirmation of receipt of the Film to the Participant's e-mail address and accept them for Competition within 3 working days of receipt.

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In the absence of a response from the organizer to the deadline specified above, please contact us by phone (+48 42 635 4790) or e-mail (iso@uni.lodz.pl) to clarify this matter.

6. Each Participant of the Competition may submit no more than one Film.
7. Submitting an application for the Competition is equivalent to submitting a declaration that the Film is of the Participant's own authorship, as well as that the Film does not infringe personal freedoms or rights of third parties. The Competition Participant undertakes to obtain permission to share the image of people participating in the Film.
8. The Competition Participant is not allowed to place products in the content of the submitted film.
9. The Competition will be evaluated by a Jury appointed by the Organizer, consisting of the Head of the IRO UL (chairman of the Jury) and an employee of the IRO UL (member of the Jury) and an employee of the Promotion Center of the University of Lodz (member of the Jury).
10. From among the submitted works, the jury will select the winners and award the following prizes:
- 3 in-kind prizes being a scooter with helmet.
11. By sending an application for the Competition, the Participant confirms that he or she agrees to share the film submitted for Competition on Organizer's social media and online platforms. This is for promotional purposes only, and Films will not be sold to other entities. Films made available by the Organizer will be signed with the name of the Participant.

§ 3 Personal data protection

1. By taking part in the Competition, the Participant consents to the processing of their personal data by the Organizer, pursuant to the Personal Data Protection Act (Poland) of 10 May 2018 (Journal of Laws – Dz.U. year 2018, item 1000).
2. By entering the Competition, the Participants consent to the processing of their personal data (full name, e-mail address) by the Organizer. The Participants recognize that providing the data is voluntary and that each Participant has the right to access and correct their data.
3. The Participants have the right to request access to their personal data, correct or limit processing, or delete if legally permitted.
4. By submitting a complete application form, the Participant agrees to the use of his or her image on a free of charge basis, in the media materials of the University of Lodz and in the reports of the NAWA project during the competition and for a period of 3 years from its completion.
5. Pursuant to Article 13 Parts 1-2 of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation – GDPR) please be informed that:
 - a. Your personal data is administered by the University of Lodz (the Controller), seated at: Narutowicza 68 Street, 90-136 Lodz, Poland
 - b. The Information Security Controller of the University of Lodz can be contacted at the following e-mail address: iod@uni.lodz.pl.
 - c. Participants' Data will be processed for purposes of implementation of the present regulations.
 - d. Participant's Data will be processed for purposes of compliance with legal obligation to which the Controller is subject (Article 6 Part 1 Point c of the Regulation (EU) 2016/697 of the European Parliament and the Council).
 - e. Natural persons (individuals) have the right to make a complaint to the personal data protection authority if they suspect a violation of the law relating to data processing.

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§ 4 Final provisions

1. The organizer reserves the right to make changes to these Regulations.
2. The updated changes will be published on the website of the project:
<https://buildup.uni.lodz.pl/>
3. In matters not covered in the present Regulations, the relevant provisions of the Civil Code shall apply.